

ALEO GOVERNANCE HUB
SPORT ABERDEEN
17 JUNE 2015

ABERDEEN, 17 June 2015. Minute Extract of Meeting of the ALEO GOVERNANCE HUB. Present:- Roderick Murdo MacBeath (Democratic Services), Chairperson; and Neil Buck (IT and Transformation), Jeff Capstick (Human Resources), Paul Dixon (Finance), Andrew Jones (Policy, Performance and Resources), Joan McCluskey (Commercial and Procurement Services) and Martyn Phillips (Human Resources and Organisational Development); and Jill Franks, Donald Mackie, Alistair Robertson and Duncan Sinclair (Sport Aberdeen).

Also in attendance: Iain Robertson (Democratic Services) and Mark Johnstone (Audit Scotland).

Apologies: Mary Agnew (Human Resources and Customer Service), Euan Couperwhite (Policy, Performance and Resources) and Nickie Scorgie (Sport Aberdeen).

Operational Performance					
No	Item	Documents Submitted	Assurance Provided	Actions/Decisions	Responsible Officer(s)
15.	Operational Performance	Funding and Service Agreement (2010)	<p>Andrew Jones (Policy, Performance and Resources, ACC) spoke to the Operational Performance section and asked how well SA had performed against their principle objectives: Alistair Robertson advised that they had largely performed well against the seven objectives outlined in their Business Plan and he highlighted strong performance in areas such as increasing participation and engaging with hard to reach groups. Jill Franks elaborated that SA had successfully identified new funding streams and would continue to drive their aspiration to have Aberdeen recognised as a sports city.</p> <p>Duncan Sinclair further added that service user feedback had largely been positive and he explained that service user</p>	<p><u>The Hub resolved:-</u></p> <p>(i) to request an update on how SA had supported SOA priorities and outcomes and their position within the Community Planning Framework;</p> <p>(ii) otherwise to note the report; and</p> <p>(iii) note the information provided.</p>	Euan Couperwhite/ Andrew Jones

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satisfaction and operational performance would be collated on a performance scorecard that would making performance reporting more accessible. Ms Franks added that SA had commissioned an external consultant to conduct non-user research to broaden the scope of the organisation and open up new markets.

With regards to ensuring compliance with their charitable status: Mr Robertson advised that their approach was detailed in their Service Plan and he explained that trustees had participated in a Governance Training Program that outlined their obligations as charity trustees; and the Board received refresher training on an annual basis. Ms Franks added that internal auditors helped to ensure financial compliance and external auditors had scrutinised their compliance with charitable status in previous audits. Ms Franks further advised that they reported annually to the Office of the Scottish Charity Regulator (OSCR).

With regards to how their service planning linked with the SOA and the Community Planning Framework: Mr Robertson explained that they had not been as engaged as he would have liked and he wanted SA to be deeper integrated into a wider network and framework and he highlighted public health and wellbeing as

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			an area they would look to become more involved in.		
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